**Part D - Supplier’s Response Form**

(to be completed in full and returned by the supplier by the closing time and date)

**Supplier Details**

I/We hereby offer to supply to Tetra Tech International Development the Services (specified in this RFP for Ramu 1 Replacement Options Study, PNG) in accordance with the Conditions of Proposal, the attached draft Conditions of Contract and the following Addenda (if any) issued by Tetra Tech International Development.

|  |  |
| --- | --- |
| Addendum No. | Date and Description |
|  |  |

|  |  |
| --- | --- |
| Trading Name | <insert name> |
| Registered Name | <insert name> |
| ACN | <insert number> |
| ABN | <insert number> |
| Address of registered office | <insert address> |
| Type of entity (e.g. company, trust, partnership, sole trader, other) | <insert entity> |
| Key Personnel (e.g. director, chief executive officer, principal of business etc.) | <insert names and positions> |
| Telephone | <insert phone number> |
| Website | <insert URL> |
| Indigenous Procurement Policy | Is your organisation 50% or more Indigenous owned?  YES / NO (Delete one)  If YES, is your organisation registered on Supply Nation?  YES / NO (see note below) / Not Applicable (Delete one)  If NO, please provide a certificate or letter from a recognised Indigenous organisation. |

|  |  |
| --- | --- |
| Contact Person | <insert name> |
| Position | <insert position> |
| Address | <insert address> |
| Postal address  (if different to above) | <insert address> |
| Email | <insert email address> |
| Telephone | <insert phone number> |

|  |  |
| --- | --- |
| PROCUREMENT DETAILS | |
| Response Against Evaluation Criteria | |
| Weighted Criteria | |
| 1. Capacity and technical experience | |
| You must demonstrate:   * Experience implementing similar work in the Australia, New Zealand or the Pacific region and how these provide evidence of capability to deliver the project as outlined in the Terms of Reference. Include previous examples of projects with referees along with the capacity to produce high quality project reporting; * Experience with PNG Power Limited or similar electricity providers in working with a range of electricity sectoral stakeholders, experts, and organisations and how these will be used to improve implementation and outcomes; * Previous expertise in working on complex electricity distribution and modelling projects; * The range and quality of expertise offered as part of the submission. |  |
| 2. Methodology and approach | |
| You must provide details of your approach and methodology for project implementation. Specifically, You must demonstrate how You will:   * Present evidence of proposed methodology to respond to the project’s tasks as outlined in the Terms of Reference; * Provide an outline of proposed methodology in   + - approaching the deliverables sought     - including a suggested timeframe of activities     - managing the activity risks. |  |
| 3. Core Personnel |  |
| You must demonstrate that the proposed team members have the appropriate qualifications and experience to implement the project as outlined in the Scope of Services. Include information covering:   * Postgraduate qualifications in relevant field such as electrical engineering, hydro power or other relevant qualifications; * Knowledge of power systems modelling and processes, as well as cultural, regulatory and political factors that may arise as indicated in this project; * Experience working with a range of diverse stakeholders, including government officials and power sector professionals; * Fluency in English with excellent writing and communication skills; * Previous experience delivering complex reports into informative and easily understood presentations. |  |
| 4. Price | |
| Provide price and costing details related to the fulfilling Tetra Tech International Development’s Requirement. | **DO NOT PROVIDE FINANCIAL BID DETAILS HERE:**  ***To be submitted as a separate document as set out in Part A, section 9***. |

**Schedule of Rates   
(*To be submitted as a separate document as set out in Part A, section 9*)**

The price offered is a price calculated in accordance with the following schedule of rates:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Item Number | Description | Quantity | Unit | Rate | Amount |
| *Example* | *Consultant* | *2* | *Days* | *250* | *$500* |
| 1 |  |  |  |  | $ |
|  |  |  |  |  | $ |
|  |  |  |  |  | $ |
|  |  |  |  |  | $ |
|  |  |  |  |  | $ |
| Total amount excluding GST/VAT | | | | | $ |

*(Notes: Insert under* ***Amount*** *the amount arrived at by multiplying the quoted* ***Rate*** *by the stated* ***Quantity****. The correct extended Amounts and Total will be used to evaluate quotations. All rates and lump sums must exclude GST. The actual Contract Sum payable will depend on the actual quantities.)*

|  |  |
| --- | --- |
| Insurance | |
| Provide details of each insurance policy relevant to Tetra Tech International Development’s Requirement. |  |

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| --- | --- | --- |
| Compliance with Proposed Contract | | |
| Does Your Proposal comply with all terms of the proposed Contract? | | Yes  No |
| If Your Proposal does not comply with some or all of the terms of the contract You must provide reasons for the partial compliance or non-compliance for each clause below. | | |
| Contract Clause No. | Explanation/comment | |
|  |  | |
|  |  | |
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| --- | --- |
| References | |
| Please provide up to three references that may be contacted in relation to Your Proposal | |
| Name | Contact Details |
|  |  |
|  |  |
|  |  |

I/We declare that:

(a) the Conditions of Proposal are agreed;

(b) the Conditions of Contract are agreed; and

(c) the information and particulars provided as part of this Proposal are accurate and correct.

|  |  |
| --- | --- |
| *Dated:* |  |

|  |  |
| --- | --- |
| Supplier | |
| Signature |  |
| \*Print name and office held |  |

|  |  |
| --- | --- |
| Witness | |
| Signature |  |
| \*Print name and office held |  |

\*Use BLOCK LETTERS